

Schedule E – Rental Property

For each piece of property that you receive rental income from, please provide the following in a summary format:

- Description of the property
- Total rents received for the year
- Advertising
- Auto & Travel expenses (please list mileage, lodging, & meals separately)
- Cleaning & Maintenance
- Insurance
- Legal & Professional fees (including tax preparation)
- Management fees
- Mortgage interest – Form(s) 1098
- Repairs (please list any major improvements separately)
- Supplies
- Taxes
- Utilities

If this is a new rental property, please provide the following:

- Settlement statement on purchase
- Any costs or improvements made to get the property ready for use (these expenses should not be included in the repairs above)
- Value of the land at the time of purchase

This list is not intended to be all inclusive, please address any changes or information not listed with me.

All income is taxable regardless of amount.

All income is taxable even if not reported to you on a Form W-2 or Form 1099.